



MRAS IS HIRING!!

Middle River Aircraft Systems (MRAS) is currently seeking qualified candidates for full-time Assembly, Bonding, and Backshops (Mills, Drills & Lathes) positions. MRAS has requested Baltimore County Workforce Development System's (BCWDS) assistance in coordinating the application and referral process for all interested candidates.

These opportunities are open to the public. While BCWDS is actively working to connect our current talent pool with these opportunities, we welcome you to also share this information with anyone you may know that would have an interest. Whether you are already connected with a Baltimore County Workforce Center, or you are brand new to our agency, the professional center staff will ensure your applications are processed and referred to MRAS upon receipt for the company's consideration.

To ensure that you receive fast and efficient Referral Services at the Workforce Centers, it is imperative that you carefully review and follow the instructions below prior to your visit

IT'S AS EASY AS...



All interested candidates **must be enrolled** in the **Maryland Workforce Exchange**, our online job seeker database, to receive a Baltimore County referral and MRAS application. If already enrolled, be sure to make sure that your customer preferences and résumé are complete and up-to-date.

- On the Internet, go to **www.mwejobs.com** and enroll as a "Job Seeker". Instructions are available on the enrollment page or use the attached "reference guide". You must enroll completely including setting your preferences (*Note: Use O*Net Codes listed below*) and résumé; be prepared to enter education and work history. Write down User Name and Password.

No Computer Access...No Worries. Baltimore County Workforce Centers are scheduling MRAS application sessions to assist you. Please bring the information listed above with you to enter into the system. Plan for an additional hour of time for your enrollment process prior to moving on to the referral processes.



Call the BALTIMORE COUNTY MRAS INFO LINE (410-288-9050 X313) for currently scheduled MRAS Application Sessions. Hourly sessions are scheduled for your convenience. To assure space availability, plan to arrive ten minutes prior to the session you choose. See below for further detail.

EASTPOINT: 7930 Eastern Blvd, Baltimore, MD 21224

HUNT VALLEY: 11101 McCormick Rd, Ste 102, Hunt Valley, MD 21031

MRAS INFO LINE: 410-288-9050 X313 (*Information Line Only...No Messages, Please*)

- If you are a current customer at one of these centers (enrolled at the center in the past 12 months), **allot 1 hour** for the referral and application process
- If you are not a current customer, please allot an additional hour (**2 hours total**) to assist you with your enrollment prior to the referral and application process

IMPORTANT: YOU WILL NEED TO BRING THE FOLLOWING DOCUMENTS FOR ENROLLMENT:

- **Driver's License with Photo ID or State ID**
- **Social Security Card or application receipt that verifies your Social Security number**
- **Birth Certificate/Passport/Alien Registration Card/Voter's Registration Card**

JOB SEARCH TIP...if these documents are not readily accessible, it is highly recommended that you start the process to replace them. Employers will require that you produce this information when applying for their jobs. BCWDS can assist to help you be prepared!



Complete the MRAS APPLICATION PACKET – BRIEF QUESTIONNAIRE and MRAS APPLICATION

- Bring your work and educational history information with you to complete the application accurately
- Job Descriptions are available on site; Can also be accessed in advance in the Maryland Workforce Exchange
Assembler - MD#0714970 / Operator B, Mills Drills Lathes – MD#0922737 / Worker -Utility Bonding – MD#0343958
O*Net Code: 51-2011.00 O*Net Code : 51-4034.00 O*Net Code : 51-2099.99
- Return your completed and signed documents to staff by the end of the session. You will be added to the MWE referral list. All applications will be batched by session date/time and then processed by MRAS in the order in which they are received weekly. Please do not contact workforce center staff or MRAS for application status.

MRAS will conduct subsequent application activities and will contact all applicants directly